



**St. Margaret School  
2019-20 Kindergarten**

***Kindergarten is frequently the place where a child forms lasting attitudes toward school, teachers and classmates. This development takes place best when love, patience and understanding are present in the home and in the school. For this reason, cooperation between teachers and parents is so very important. Together we can pool our understanding of the child and work out harmonious ways of helping him/her.***

Dear Kindergarten Parents,

Welcome to St. Margaret Kindergarten! We are looking forward to new friendships and sharing a variety of experiences with you and your child. The following general information will help to bring about a smooth transition to school.

**Thursday, Sept.5<sup>th</sup>: Please bring children into the school's cafeteria where the teachers will be there to greet them at 9:00 a.m. Dismissal is at 11:45 a.m. from the cafeteria. There is no Extended Day/Cares available on this day.**

**Friday, Sept 6<sup>th</sup>: Students report at 8:15 a.m. , the teachers will be outside to show the children their special spot in the schoolyard. Dismissal is at 12:00 p.m. from the cafeteria. There will be Cares available on this day.**

**\*\*Save the Date: Back to School Night: Thursday, September 5<sup>th</sup> at 6:30 pm. Please go directly to the Cafeteria to meet the teachers for a meeting. At 7:00, there will be a general meeting. At least one parent is encouraged to attend. At this meeting, you will be hearing from our Pastor, Monsignor Dougherty, the Principal, Mrs. Johnston, and our Home & School President, Mrs Monica Lawrence. Thank you**

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**Regular Arrival at 8:15 a.m. beginning Monday, Sept. 9<sup>th</sup>: The students will form a line outside on the school yard and participate in Morning Prayers. After Morning Prayers the students will walk to the classrooms to begin the school day. It will be a full day (8:15 a.m. - 3 p.m.) (NOTE: On rainy days or other inclement weather, we will meet in the cafeteria.)**

### **Regular Dismissal at 3:00 p.m beginning Monday, September 9<sup>th</sup>:**

- **Bus**: children will be called down first at 2:55 pm sharp, meet in front of school office and a faculty member will walk them to the bus.
- **CARES will be available this week**: The CARES line will be called down at 3:00 pm.
- **Walkers**: Those **walking** leave next by front steps. Parents or an older sibling may meet the child in front of the steps or at the corner. (Please send teacher and school office a note/email for this).
- **Car**: Students going home by **car** leave last (approx. 3:05 p.m.) and are taken by a teacher through the cafeteria, stand in line and wait for their name to be called. The car line is in the parking lot. **\*\*Please notify the teacher when there is any change in your child's usual procedure for returning home. This is very important. DO NOT RELY on your child to tell the teacher.**
- **A NOTE MUST BE WRITTEN** and placed into the daily envelope. If there is a **last minute change in the day for your child's dismissal, you may call the office and press #1 and leave a message regarding your child's change of dismissal.** The school office will immediately contact the teacher and your child over the loudspeaker.

**\*\*Remember if your child is out of school for any reason call the school office by 9:00 a.m. that day. All the school doors are locked! For an **absence**, please call before 2:30, 610-664-2640 and press 2 to leave a message. At 8:20 a.m. If your child is late, you must bring them to the front door of school, ring the bell to enter and check in at the office. Please use the front doors of the school NOT the Kindergarten classroom side doors.**

### **Kindergarten Daily Communication Envelope:**

This 5x7 envelope is used for communication between teacher and parent and visa-versa. This envelope is for any money sent into school, notes to the teacher, principal or office. Your child takes it home each day in his/her school bag and it MUST be returned the next day to your child's teacher. Please check it everyday when your child comes home from school. This will be given out the first full week of school.

### **Thursday (weekly) Family Envelope:**

The **Family Envelope** is sent home every Thursday from the school office. The oldest child in each family is responsible for this envelope. On occasion, there will be enclosures with varied items such as Walk-a-Thon, Hot Lunch orders forms, fundraisers and our Bluefest (SMS Auction). This envelope is used for any information (documents, notes

and/or funds that you want to reach your child's teacher, principal or the school office. This envelope is cleared of all information in the morning that it is received. Any information in this envelope will be taken care of immediately by our Administrative Assistant, Mrs. D. However, **most contents of the family envelope are posted each Thursday on the SMS website ([www.smsnarberth.org](http://www.smsnarberth.org))**. Our goal is to reduce paper use in the school office, reduce paper clutter in your homes, and offer a convenient form of communication within the SMS community.

**The Home page of the SMS website is dedicated to the Thursday Family envelope and its enclosures:**

As always, the weekly family newsletter is our central document for in-school and SMS community news. The newsletter will always lead off the Thursday Envelope column followed by other pertinent information that will be important to our SMS families. Please check our website daily. We hope this will be the best way of daily communication between St. Margaret School and you!

**Clothing:**

Students are **required** to wear the school uniform/shoes and gym uniform on the designated gym day. (see school website for requirements)

**Snack:**

We will provide snacks **Thursday (9/5) & Friday (9/6)**. **Starting Monday, Sept. 9<sup>th</sup>**, your child will bring in his/her own snack each day. Children may purchase drinks (apple or orange juice) for AM snack. If your child will be purchasing AM juice, the cost is **50 cents**, if purchasing for the week, we ask that you send **\$2.50 (cash or check) on Monday of each week in your child's daily envelope**. They may also bring their own drinks via thermos or juice box – (no glass please).

**Lunch:**

**The Kindergarten students have the opportunity to participate in our Hot Lunch Program beginning MONDAY, Sept 16th.** Parents need to pre-order hot lunch for your child. The menu will go out the first week of school for you to fill out and return with exact payment (cash, check or money order). Every *Friday* is Pizza day (\$2.00). There is no pre-order on Pizza days. Juice, milk, snacks, Ice cream are available each day for purchase at lunch- .50¢ each . Pretzels will be sold on *Wed-Fri*. It is extremely helpful to the teachers to put change for snack in their lunch box labeled what they would like to buy. For Pizza Day, please put money in an envelope labeled and put it in their communication envelope. (The teachers will explain this on "back to school" night)

## **SOME THINGS YOUR CHILD WILL NEED FOR SCHOOL**

- A school bag for carrying papers to and from school. We prefer "backpacks" as they free the child's hands for transporting fragile art projects or oversize paintings, etc.
- One (1) box of tissues (Kleenex type) for each child
- One pocket folder –Please label with child's first and last name
- One container of Lysol wipes (please no Clorox wipes), baby wipes , and box of band aides.
- One pack of medium point Black (no colors please) dry erase markers (not thick markers).
- \$30.00 Classroom Fee: This fee is for the Classroom supplies that are given to the children on a daily basis (artwork supplies, supply box, crayons, glue, pencils, scissors, photo processing, etc. throughout the year for all projects.) Please put this in an envelope with your child's name and "Classroom Fee" in an envelope. You may mail it to the school office or send in on the first day of school.

**\*\*Save the Date: Back to School Night: Thursday, September 5<sup>th</sup> at 6:30 p.m. to meet the teacher in your child's classroom.**

**Mrs. Erin Rooney/ Miss DiJoseph/Mrs. Cloud  
Kindergarten Teachers**